

January 2018

Date	City	Agency	Time	Workshop	Type	Location	Catalog Course Code	Activity Code
1/17/18	Nashville	All	8:30am-12:30pm	Developing Direct Reports and Others	Open Enrollment	312 Rosa L. Parks Blvd 3rd Floor Conference Room A	DDR1000	HR-DDR011718-001
1/17/18	Nashville	All	1:30pm-4:30pm	Developing Direct Reports and Others	Training for Trainers	312 Rosa L. Parks Blvd. 3rd Floor Conference Room A	DDRT4T1000	HR-DDRT4T-011718-001
1/17/18-1/18/17	Nashville	All	8:00am-5:00pm	How to Facilitate	Certification	312 Rosa L. Parks Blvd. 3rd Floor Conference Room M	HTF1000	HR-HTF-011718-001
1/18/18	Nashville	All	8:30am-12:00pm	GREAT Customer Service	Open Enrollment	500 Deaderick Street Ground Floor Room 227	CFW1000	HR-CFG011818-001
1/18/18	Nashville	All	1:00pm-4:00pm	GREAT Customer Service	Training for Trainers	500 Deaderick Street Ground Floor Room 227	CFGT1000	HR-CUSTFT4T011818-001
1/22/18	Nashville	All	8:30am-12:30pm	SMART Performance Planning	Open Enrollment	312 Rosa L. Parks Blvd. 3rd Floor Conference Room M	STW100	HR-SMART012218-001
1/22/18	Nashville	All	1:30pm-4:30pm	SMART Performance Planning	Training for Trainers	312 Rosa L. Parks Blvd. 3rd Floor Conference Room M	STFM1000	HR-SMARTT4T012218-001
1/23/18	Nashville	All	8:30am-12:30pm	Performance Coaching	Open Enrollment	312 Rosa L. Parks Blvd. 3rd Floor Conference Room M	PC1000	HR-PC012318-001
1/23/18	Nashville	All	1:30pm-4:30pm	Performance Coaching	Training for Trainers	312 Rosa L. Parks Blvd. 3rd Floor Conference Room M	PCT4T1000	HR-PCT4T012318-001
1/24/18	Nashville	All	8:30am-12:00pm	Get SMARTer	Open Enrollment	312 Rosa L. Parks Blvd. 3rd Floor Conference Room M	GSPM1000	HR-GSPM012418-001
1/24/18	Nashville	All	1:00pm-4:00pm	Get SMARTer	Training for Trainers	312 Rosa L. Parks Blvd. 3rd Floor Conference Room M	GST4T1000	HR-GST4T012418-001

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1/25/18	Nashville	All	8:30am-12:00pm	Building Effective Teams	Open Enrollment	312 Rosa L. Parks Blvd. 3rd Floor Conference Room M	BET1000	HR-BET012518-001
1/25/18	Nashville	All	1:00pm-4:00pm	Building Effective Teams	Training for Trainers	312 Rosa L. Parks Blvd. 3rd Floor Conference Room M	BETT4T1000	HR-BETt4t012518-001
1/29/18	Nashville	All	8:30am-12:00pm	Self-Management	Open Enrollment	312 Rosa L. Parks Blvd. 3rd Floor Conference Room M	SM1000	HR-SM012918-001
1/29/18	Nashville	All	1:00pm-4:00pm	Self-Management	Training for Trainers	312 Rosa L. Parks Blvd. 3rd Floor Conference Room M	SMT4T1000	HR-SMT4T012918-001
1/30/18	Nashville	All	8:30am-12:00pm	Effective Communication	Open Enrollment	312 Rosa L. Parks Blvd. 3rd Floor Conference Room M	EC1000	HR-EC013018-001
1/30/18	Nashville	All	1:00pm-4:00pm	Effective Communication	Training for Trainers	312 Rosa L. Parks Blvd. 3rd Floor Conference Room M	ECT4T1000	HR-Ect4t013018-001
1/31/18	Nashville	All	8:00am-5:00pm	How to Facilitate	Certification	312 Rosa L. Parks Blvd. 3 rd Floor Training Room 9	HTF1000	HR-HTFTeach-013118-001